



подробнее о курсе

## Курс **Global HR Workshop,** **English** **Online**

ADVANCED LEVEL

🕒 3 занятия    📅 1 занятие в неделю

### ПРОГРАММА КУРСА

#### 1. Day 1: Employee Handbook & HR Policies

- Understand what an Employee Handbook looks like
- Learn which HR policies are most common in product/IT/tech companies
- Brainstorm and co-create a few policies in English
- Discuss strategies for making policies not just documents, but part of company culture

#### 2. Day 2: Benefits Package

- Learn how to communicate benefits to employees and candidates in English
- Discover low-cost/no-cost benefits ideas
- Brainstorm: Turn “hidden” existing practices into visible, attractive benefits

#### 3. Day 3: Onboarding & Offboarding

- Learn what “good onboarding” means in global companies and when it actually starts
- Braistorm – Build an onboarding checklist in English
- Understand the purpose of exit interviews in an international context
- Braistorm – Create your offboarding activity plan in English